

Council

Agenda and Reports

For consideration on

Tuesday, 3rd April 2012

In the Council Chamber, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT COUNCIL MEETINGS

- Questions should be submitted to the Democratic Services Section by midday, two working days prior to each Council meeting to allow time to prepare appropriate responses and investigate the issue if necessary (12 Noon on the Friday prior to the meeting).
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each ordinary Council meeting, excluding the Annual Meeting.
- The question to be answered by the Executive Member with responsibility for the service area or whoever is most appropriate.
- On receiving a reply the member of the public will be allowed to ask one supplementary question.
- Members of the public will be able to stay for the rest of the meeting should they so wish but will not be able to speak on any other agenda item upon using their allocated 3 minutes.

23 March 2012

Dear Councillor

COUNCIL - TUESDAY, 3RD APRIL 2012

You are invited to attend a meeting of the Chorley Borough Council to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 3rd April 2012 commencing at 6.30 pm for the following purposes.

AGENDA

1. **Apologies for absence**
2. **Minutes of Special Council held on Tuesday 28 February 2012 (enclosed) (Pages 1 - 12)**
3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Mayoral Announcements**
5. **Councillor Resignation**

To report that Councillor Cath Hoyle, Elected Member for Adlington and Anderton Ward resigned as a Councillor with effect from 13 March 2012.

Following receipt of a request for an election from two electors, the vacancy will be filled at the Local Elections on Thursday 3 May 2012.

6. **Public Questions**

Members of the public who have requested the opportunity to ask question(s) on any item(s) on the agenda will be asked to put their question(s) to the Council. Members of the public will be allowed to ask one supplementary question within their allocated 3 minutes.

7. **Executive Cabinet**

- a) General report attached of meetings held on 15 December 2011 and 23 February 2012 (Pages 13 - 18)
- b) General report of the meeting held on 29 March 2012 (to follow).
- c) Sunbed (Regulations) Act 2012: Change to the Scheme of Delegation (Pages 19 - 20)

To agree a change to the scheme of delegation within the Council's Constitution, following approval of the attached report at Executive Cabinet on 15 December 2011.

- d) Review of Committees and New Standards Requirements (Pages 21 - 26)

To agree the attached report of the Monitoring Officer considered by Executive Cabinet on 29 March 2012.

8. **Overview and Scrutiny Committee and Task and Finish Groups** (Pages 27 - 34)

General report of meetings held on 12 December 2011, 3 January and 12 March 2012 attached.

9. **Audit Committee** (Pages 35 - 40)

General report of meetings held on 19 January and 15 March 2012 attached.

10. **Questions Asked under Council Procedure Rule 8 (if any)**

11. **To consider any Notices of Motion in accordance with Council procedure Rule 10**

12. **Tree Maintenance in Clayton le Woods and Clayton Brook: to consider a petition in accordance with Council procedure Rule 23**

Report of the Executive Member (Places) on action taken following the receipt of a petition regarding tree maintenance in Clayton le Woods and Clayton Brook (to follow).

13. **Any other item(s) the Mayor decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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